



Minutes of the BSCCP Annual General Meeting
1 May 2018, 12.20 - 13.00, Auditorium, Manchester Central

1. Approval of previous minutes – 3 May 2017 Cardiff

The minutes of the meeting held on 3 May 2017 in Cardiff were accepted as a true and accurate record. [Minutes - Cardiff AGM Meeting](#)

2. Matters Arising

No matters arising were reported at the AGM meeting.

3. Honorary Secretary's Report

The Secretary reported to members that the Society currently has 2220 members. There are 1560 accredited colposcopists of which 270 are nurse colposcopists and 477 are also BSCCP accredited trainers.

4. NHSCSP Quality Assurance Working Group**4.1 Update on roll-out of HPV Primary Screening in UK**

The Secretary outlined the updates for England. The Representatives from the rest of the UK provided updates at the BSCCP Full Executive Meeting.

4.2 Update National Clinical Professional Group for Colposcopy

- Group re- writing Document 20
- Meeting on a quarterly basis
- Awaiting decisions from screening Committee, intervals and genotyping

5. Certification and Training Matters**5.1 Colposcopy and Trainer Reaccreditation September 2018**

Members were informed that the next Colposcopy Reaccreditation and Trainer Reaccreditation date is 1st September 2018 and that the reaccreditation process should be completed online via member's BSCCP accounts.

5.2 Advanced Course, Birmingham 15.11.2018

Members were informed that the next BSCCP Advanced course in 2018 will coincide with the 2018 reaccreditation year.

5.3 OSCE Preparation 21.03.2018 & 19.09.2018

Members were informed that an OSCE preparation course in Birmingham in March 2018 was well attended with 21 candidates sitting the course. A further OSCE Preparation Course is planned for the autumn.

5.4 OSCE Exam 23.05.2018 & 17.10.2018

Members were informed that the May 2018 OSCE was well subscribed.

5.5 Appointment of CTC Chair

The President thanked N Myerson for his 6 years of service as CTC Chair and informed members that Jenni Byrom, Consultant Gynaecologist at Birmingham Women's & Children's Hospital has been appointed as the new Chair of the CTC Chair, on a 3 year term 2018-2021. Nick Myerson is ex-officio for 12 months.



6. Appointment of BSCCP Committee Members

6.1 BSCCP Officers

The President announced the following BSCCP Officer appointments:

President-Elect Appointment: Theresa Freeman-Wang 2018-2021

Treasurer Appointment: Nick Myerson 2018-2021

Secretary Appointment: Deirdre Lyons 2018-2021

6.2 BSCCP Regional Representatives

The President thanked the outgoing representatives and announced the following new BSCCP Regional Representative Appointments:

North West Representative Appointment: Uma Krishnamoorthy- Second Term 2018-2021

South West Representative Appointment: Tracy-Louise Appleyard 2018-2021

Welsh Representative Appointment: Nagindra Das 2018-2021

6.3 Other BSCCP Representative Nominations

The President announced the following other BSCCP Executive appointments:

GU Representative Appointment: Richard Gilson 2018-2021

Nurses Representative: Emily Lynott 2018-2021

6.4 Welcome New BSCCP President

Pierre Martin-Hirsch was introduced by J Tidy as the incoming BSCCP President 2018-2021

7 EFC – European Federation for Colposcopy Update

The 5th satellite symposium in Brussels on 15/16th December was successful with the first EFC Training the Trainers session and approximately 40 delegates for the 2 days.

Triumph is the new secretariat and Society PCO which is based in Brussels.

The next EFC congress is in Rome 25-28 Sept 2019 and the next satellite symposium is in Brussels 1st December 2018. The 2022 EFC Congress is planned for Helsinki.

8 IFCPC – International Federation for Cervical Pathology & Colposcopy Update

Members were informed that an IFCPC meeting had taken place in Manchester (30 April 2018) With T Freeman-Wang and P Martin-hirsch attending. The next World Congress will take place in Hyderabad, India in 2020.

9 BSCCP Learning Zone and IT Update

Members were informed that the BSCCP Document 20 APP is available to download free via the Apple and Android APP stores. The APP has been very well received, with over 3000 downloads undertaken to date.

It was explained that most of the work on the website refresh was now complete and had focused on improving the mobile optimisation and the inclusion of revised GDPR privacy setting options for compliance with the new GDPR guidelines. Members were informed that an e-mail would be sent to members detailing the new privacy setting options available to them in May 2018.

10 Honorary Treasurer's Report BSCCP 2017 Final Accounts [BSCCP Accounts 2017](#)

The Treasurer informed members that BDO had prepared the 2017 End of Year Final Accounts and Trustees Report. The balance of funds as at 31.12.2017 was £557,098 (£565,609 in 2016) and a deficit of £8,511 for the year ending 31.12.2017 was reported (2016 deficit of £41,835).

The members were informed that the costs to hire Manchester Central for the venue to host the BSCCP 2018 Annual Scientific Meeting were high in relation to venue costs in previous years. Consequently the Exhibition & Sponsorship income for the Manchester meeting rose in line to cover these additional costs resulting in sponsorship income of approx. £90,000 which exceeds the VAT registration threshold of £85,000.

Venue hire contracts have been signed for both Bournemouth 2019 and Edinburgh 2020 and the venue costs both will be lower for both events. The BSCCP Executive Officers therefore do not anticipate that VAT taxable turnover will exceed the de-registration threshold of £83,000 in the next 12 months.

The BSCCP Officers have sought advice from BDO tax specialists and understand that as the BSCCP taxable turnover has only temporarily gone over the £83,000 de-registration threshold they can apply for a registration 'exception'. The Officers plan to instruct BDO to write to HMRC on their behalf with supporting documentation to request this exception.

The 2017 BSCCP final accounts were accepted by the membership.

11 Future Meetings

2019 Bournemouth International Centre 8-10 May – J Lippiatt

2020 Edinburgh International Conference Centre 27- 29 May – C Busby-Earle

2021 Belfast (Re Accreditation Year) – G Dorman

2022 Birmingham – S China/J Byrom

12 President's Report and Any Other Business

The President informed the membership that Bjorn Strander had been nominated for the 2019 International Founders Medal and would be formally invited by the BSCCP President to receive this award in Bournemouth in 2019.

The President thanked BSCCP Officers, Secretariat and other Committee members for their help support in running the society and expressed his pleasure to have served as BSCCP President 2015-2018.

13 Next Meeting – Bournemouth International Centre, Bournemouth 8-10 May 2019